

## AGENDA



RCA - Purchasing

Austin City Council

Item ID:

5140

Meeting Date:

April 21, 2011

Department:

Purchasing

## Subject

Authorize award, negotiation, and execution of a Professional Services contract with RON RAKICH AND ASSOCIATES, INC., Dana Point, CA for the evaluation of the City of Austin's ROCIP (Rolling Owner Controlled Insurance Program) in an estimated contract amount not-to-exceed \$74,800.00.

## Amount and Source of Funding

Funding is available in the Fiscal Year 2010-2011 Operating Budget of the Human Resources Department.

## Fiscal Note

There is no unanticipated fiscal impact; therefore, a fiscal note is not required.

Purchasing  
Language:

Sole responsive proposal received.

Prior Council  
Action:



For More  
Information:

Jeff Dilbert, Buyer II, 512-974-2651

Boards and  
Commission  
Action:



MBE / WBE:

This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.

Related Items:



## Additional Backup Information

This contract is for a program evaluation of the City of Austin's ROCIP (Rolling Owner Controlled Insurance Program). The ROCIP assures availability of insurance for small contractors and offers the economy of volume insurance buying at reduced costs through a strong safety program. The program evaluation services provided under this contract include an assessment of the key components of the ROCIP program, including whether the program meets its intended goals and whether the program follows industry best practices. At the request of Council, the Office of the City Auditor will oversee the program evaluation produced by this responder.

MBE/WBE solicited: 6 / 8

MBE/WBE bid: 0 / 0

#### PROPOSAL ANALYSIS

- a. Due to the Professional Services Exemption status of the solicitation we determined adequate competition.
- b. One hundred and thirty five notices were issued, including 6 MBEs and 8 WBEs. One qualified proposal was received. No "No Offer" response was received.

#### APPROVAL JUSTIFICATION

- a. Best qualified responder.
- b. The Purchasing Office concurs with Office of the City Auditor and HRD/Risk Management's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.